
CARS #2002

Revised 01/00

PROFILE ID TITLE: W-2 Work Activities

FULL TITLE: Wisconsin Works (W-2)- Work Activities

REPORTING INSTRUCTIONS:

Report W-2 Work Activities related costs for W-2 eligible participants including participants that are W-2 eligible but have chosen food stamps only (Minor Custodial Parents, Pregnant Women, Families with minor children) such as:

Costs of case management workers' salary, fringe benefits, direct costs (such as supplies, rent, computer costs, utilities, etc.) and indirect costs (such as allocated share of direct supervision costs).

Costs associated with enrolling W-2 participants, providing orientation, assessment, developing an employability plan and providing appropriate case management, counseling, and reconciliation activities.

Costs associated with conducting individual and group job search, job development, job club, and related case management.

Costs associated with dissemination of labor market information, pre-employment, retention skills training and related case management.

Costs associated with the assignment of a W-2 participant in a Community Service Jobs (CSJ) position, which may be scheduled for up to six months, with an opportunity for a three-month extension in special circumstances approved by the FEP. The cost of Worker's Compensation Insurance coverage for the CSJ participant should be reported on this profile. The cost of the CSJ work site supervision is not an allowable cost.

Costs associated with the assignment of a W-2 participant in a Trial Job position such as identifying potential Trial Job employers, developing and administering contracts and related case management. **The actual payment to the Trial Job employer should be reported on Profile 2200.**

Costs associated with the assignment of a W-2 Transition participant to unpaid Work Experience and related case management. The cost of Worker Compensation Insurance coverage for the Work Experience participant should be reported on this profile.

Report costs associated with motivation training such as assessment and work activities related to addressing barriers to employment; communication styles/personality types; identifying and developing long term and short term life and employment goals; evaluating work patterns, skills, and abilities; mentorship, encouragement and support.

CARS #2002 (cont.)

PROFILE TYPE: Contract Controlled (F)

EXPENSES ROLL TO THIS PROFILE FROM: N/A

EXPENSES ROLL FROM THIS PROFILE TO: 2250

EXPENSES ALLOCATE TO THIS PROFILE FROM: N/A

EXPENSES ALLOCATE FROM THIS PROFILE TO: N/A

REIMBURSEMENT %: 100

PREPAYMENTS: N/A

LIMITATIONS: N/A

FEDERAL CATALOG (CFDA) NUMBER: 93.558

DIVISION RESPONSIBLE: Division of Economic Support